



A Note to our Families
03/13/2020

At Dunkin Academy, the health and well-being of our students, families, staff, and the communities we serve is a high priority. Amid the growing concerns that COVID-19 has introduced into our lives, we wanted to take a moment and share with you the measures we are taking to help prevent the spread of this virus.

First, we will continue to uphold our high standards of cleanliness at each of our locations. We employ daily cleaning and sanitizing protocols to help prevent the spread of illness. We are closely following the CDC's guidelines for frequent and thorough handwashing and disinfection for all staff and students. We continue to closely monitor the health of our staff, and any staff member who feels unwell is required to stay home until cleared in writing by medical personnel. We are also encouraging our staff to limit travelling and contact with crowds until further notice, and will notify management if they feel they may have been in contact with an infected person.

We ask that you partner with us in our efforts to prevent the spread of COVID-19. If your child is feeling unwell or has been in contact with an infected person, please do not bring them to school. If a child begins to feel unwell while in our care, we will immediately notify those listed as emergency contacts. The child will be immediately separated from other children and must be picked up as soon as possible. If you, the parent or guardian, feel unwell or that you may have been in contact with an infected person, please do not enter our school. Please have someone else pick up your child, or if you need to, call us from your car in the parking lot and we will bring your child to you.

At this time, we have no plans to close our campuses due to the virus; however, we will continue to monitor the situation and should plans change, we will notify you immediately through email, Facebook, and signage at our locations. We will continue to take the necessary steps at our schools to protect our students, families, staff, and communities. If you have further questions, you are always welcome to speak with your campus director.

Thank you for being part of the Dunkin Academy family.

Dunkin Academy Management